



Philharmonic Association Triangle Youth Music

Community Relations Assistant

Job Type: Part-time, 15-20 hours per week, some flexibility and opportunity for growth, \$20 per hour

Description of position: This position reports directly to the Executive Director and will serve a key role in our organization. They will help to build community through collaborative relationships with retirement facilities, museums, hospitals, schools, local festivals, community centers, arts and other non-profit organizations. This position will be responsible for managing outreach performances as well as helping to create new opportunities for programming in the North Carolina Triangle. They will also assist in communication and marketing efforts.

Preferred Qualifications: Strong communication and organizational skills, ability to build and maintain positive relationships, solve problems creatively, work independently, must have vehicle and valid drivers' license. The ideal candidate will have a passion for music, existing connections and relationships within the community, and a Bachelor's degree.

Application Process:

Please send resume and cover letter to: Executive@philharmonic-association.org by July 25th, 2022. Please include "Community Relations Assistant Application" in the subject line. Finalists will be interviewed via Zoom.

About the Philharmonic Association:

The Philharmonic Association is a multi-level youth music education organization currently sponsoring 5 youth orchestras, 3 youth jazz bands and 3 chamber music groups.

Mission-

The mission of the Philharmonic Association is to educate the next generation in great classical and jazz music through ensemble performance, while encouraging appreciation, community participation, and support of these activities.

Vision-

The vision of the Philharmonic Association is to set the standard in our country for providing a comprehensive array of classical and jazz ensemble opportunities for young

musicians, while at the same time leading our peers in growing and sustaining a culture of diversity, inclusion and accessibility in the arts.

Values-

Respect: We strive to foster a culture of respect by creating a supportive environment where young musicians and artistic staff exhibit respect for each other and the music.

Collaboration: We value the enrichment and creativity found in partnering with other youth arts organizations.

Excellence: We encourage a pursuit of excellence by young musicians as they strive to reach their personal best.

Diversity and Inclusion: We value the benefit that diversity brings to our organization and will make every reasonable accommodation as we ensure an inclusive environment for our young musicians, staff, and audiences.

Integrity: We believe a culture of accountability will produce individuals with high integrity whose character and professionalism are admirable, and whose musical interpretation is honest and authentic.

The Philharmonic Association is an Equal Opportunity Employer and encourages applicants that come from backgrounds that reflect the vibrant diversity of our community.